

## DTW Council 20 Chairman's Update

### Council 20 LEC Officer Election Information:

During the next few months the members of Council 20, as part of Election Group III, will be nominating and electing the Local Executive Council (LEC) Officers for the next term of office. The three year term of office begins March 1, 2010 and runs through February 28, 2013.

The local council representatives who are elected this fall will become members of the Delta Master Executive Council (DAL MEC). As members of the DAL MEC, they represent your interests at the MEC meetings. I will not be running for a second term of office; however as your LEC Chairman one of my responsibilities is to schedule the nominating meeting and advise you of the process.

On September 1, 2009 ALPA International sent a letter to all Election Group III members outlining the nomination/election processes. For your convenience and future reference I have included the letter at the end of the update.

Most of the information pertaining to the nominating and election process can be found in the ALPA Constitution and By-Laws (Article III, sections 7 and 8). Additionally Section 90, Part 15, of the ALPA Administrative Manual addresses the specific rights afforded each candidate. A summary of the pertinent sections can also be found at the end of this update. You can always access the documents in their entirety on the Members Only section of the ALPA website [Crewroom login](#).

The nominating meeting is tentatively scheduled for 11:00 am, October 19, 2009 at the Westin Hotel Detroit Metropolitan Airport. A nominating meeting notice will be mailed to your address of record as soon as the specific details are finalized. You do not have to attend the meeting in order to participate in the nomination process. If you are NOT able to attend, we are requesting that you send in your nomination ballots no later than 5 days prior to the October 19, 2009 meeting.

If you are interested in seeking one of the LEC Officer positions there are really two requirements. First you must be a member in good standing of Council 20 and in the same status (Captain/First Officer) as the members you would represent. (The Secretary-Treasurer is considered a non-status position so there is no restriction). Secondly, and probably most important; a nominee must indicate his willingness to serve in writing before the adjournment of the nominating meeting. A declaration by fax, email, or marking of the willingness-to-serve box on the nominating ballot envelope will be acceptable.

### The Election Process (the Reader's Digest version...)

The election process is technically a three-step process (difficult to cover in one paragraph so if you want more details please contact me). The first step involves the nomination phase. At the end of the nominating meeting the names of the two candidates receiving the most ballots for each position (Captain/First Officer/Secretary-Treasurer) will (after the ballot certification process) appear on the election ballots. In the second step you will elect the Captain Representative, First Officer Representative and Secretary-Treasurer Representatives. Once the election results are certified you will receive another ballot where you will be asked to elect the LEC Chairman and Vice-Chairman with the elected Captain Representative and First Officer Representative as the sole candidates for the positions.

### Election Timeline:

- Nominating ballots were mailed on September 2, 2009
- Nominating meeting October 19, 2009 (The names of the two nominees receiving the most votes for each position will appear on the election ballot)
- Election ballots will be mailed by November 10, 2009
- Election results certified on December 10, 2009
- Officer ballot notices (for the election of the council Chairman and Vice-Chairman) will be mailed no later than December 22, 2009.
- Officer ballot results certified on January 11, 2010.

### Chairman's Perspective:

Although I will not be seeking a second term I would encourage each and every member of Council 20 to participate in the election process. Whether or not you chose to run for office I consider it your duty to vote and stay informed of the issues affecting your career. Several pilots have already announced their willingness to serve; I will post their names on the website and the crew room bulletin board prior to the nominating meeting. I would encourage all nominees to review the attached document discussing the distribution of campaign materials prior to sending out any information.

If you have any questions about the election process you can always contact anyone of us, send an email to [balloting@alpa.org](mailto:balloting@alpa.org) or call (888)-FLY-ALPA (press 3 and follow the prompts).

Fraternally,  
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#### CONTACTS

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Bill Bartels, Vice Chairman	<a href="mailto:Bill.Bartels@alpa.org">Bill.Bartels@alpa.org</a>	(734) 834-5634/(800) 461-3489
Tom Tucker, Secretary-Treasurer	<a href="mailto:Tom.Tucker@alpa.org">Tom.Tucker@alpa.org</a>	(734) 353-9608

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September 1, 2009

Dear Election Group III Member:

In an effort to make voting more convenient, we are introducing another option for members to cast their vote when a ballot is available. The new voting option allows the member to access the balloting system through the ALPA crewroom website. By virtue of being able to access the crewroom site, the member will be able to pass through to the balloting site in a few simple steps without having to enter different voter credentials. (NOTE: Any member wanting to vote via phone or directly on the ballotpoint website will still need to use the voter credentials established with the balloting vendor.)

All eligible voters in any local council election or MEC ballot will see a graphic on their ALPA Members Only home page alerting them to an open ballot. This graphic will display for the duration of the balloting period as the ballot system is designed to allow a member to re-enter the system and recast a vote at any time during the balloting period. In addition to the required communications via US mail, members will also receive an email announcing when a ballot is available and a reminder several days before the ballot closes. The graphic and related emails will be available only to a member who is eligible to vote.

Nomination ballots will be mailed the first week of September to all members of local councils who are to nominate representatives for the term of office beginning on March 1, 2010. As a member, you are responsible for determining the nominee's willingness to serve prior to nomination. The nominee must declare his willingness to serve in writing to the Local Council Chairman, or his designee, prior to the adjournment of the Council meeting in order for their name to appear on the election ballot. A declaration by fax, email, or marking of the willingness-to-serve box on the nominating ballot envelope will be acceptable. Nominees must be Active, Executive Active, or Grievance Pending members in good standing of your council and in the same Status (Captain, First Officer, etc.) as those members that he/she would represent.

After the nomination meeting, the Local Council officers will return all completed ballot materials to the Herndon office. Upon receipt of the returned materials an audit is completed by the Membership & Council Services Department. After completion of the audit, Representative Ballot notices will be mailed to the eligible voting members of the Local Council.

Voting for representatives and officers will be conducted by telephone or through the Internet, using the services of a bonded, independent organization. Election notices sent to the members' home addresses will provide the dates voting will occur and directions on how to use the telephone and Internet voting systems. Each member's votes will be secret, and ALPA's Election Ballot and Certification Committee (EBCB) will certify the results of the election.

For council meetings held in September or early October; ballots may be mailed as early as October 15 with the results certified on November 10. Ballots from council meetings held later in October will be mailed by November 10 and the results certified on December 10. Following the certification of the representative election, an officer ballot notification will be mailed to all voting members of the local council.

During the election cycle, candidates for office may use the services of the ALPA Publishing Services Group to send campaign material to the voting members of their local council. A candidate may send campaign material via mail, e-mail, or a combination, but all expenses associated with sending campaign literature are the responsibility of the candidate.

The rules governing the nomination and election processes (*ALPA Constitution and By-Laws*, Article III, Sections 7 and 8) as well as candidates' rights (Section 90 of the ALPA's *Administrative Manual*) are available on the Members Only section of the ALPA website—[crewroom.alpa.org](http://crewroom.alpa.org).

The local council representatives who are elected this Fall will become members of their pilot group's master executive council (MEC). As members of the MEC, they represent the interests of the members of their local councils at MEC meetings.

The elected representatives are also members of ALPA's Board of Directors, which is the highest governing body of the Association.

ALPA as an organization has many goals, one of which is "to provide representation for all members of the airline piloting profession; to promote the interests of that profession; and to safeguard the rights, individually and collectively, of its members."

The Association's representation structure and democratic process allows for each and every member to have his or her voice heard. Let your voice be heard through your participation in the process of nominating and electing your local council representatives and officers.

Should you have any questions regarding the election process, please send an email to [balloting@alpa.org](mailto:balloting@alpa.org) or call (888) FLY-ALPA, press '3' and follow the voice prompts for assistance.

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## HOW TO DISTRIBUTE CAMPAIGN MATERIALS USING ALPA FACILITIES

### To Initiate the Process:

Contact the Publishing Services Group via e-mail at [publishing@alpa.org](mailto:publishing@alpa.org) or by phone at (888) FLY-ALPA, extension 4185.

### General Distribution Guidelines:

The printing and/or mailing by postal mail or email of campaign literature shall not take precedence over the regular ALPA business being performed by the Publishing Services Department or other Departments, but will be placed into the normal schedule in a manner uniformly applied to all such requests.

All campaign materials will be printed and/or distributed exactly as received. No changes will be made to submitted campaign materials—including typographical errors.

Please remember that the following disclaimer will be included on your campaign material sent by ALPA: "This campaign literature is distributed in accordance with Article I, Section 19, at no cost to ALPA."

Payment for distribution of campaign materials must be made prior to the item being distributed.

### Information Regarding E-Mail Distribution:

Campaign e-mails will be sent to members in a voting class (Active, Executive Active and Grievance Pending) and in good standing with an e-mail address on file with ALPA.

E-mails will be sent in same format it was received by Publishing Services, either with the text in the body of the e-mail or as an attachment to the e-mail.

Each e-mail will be sent one time using ALPA's Mass E-mail System (AMES). ALPA will monitor the AMES system to ensure that the e-mail was successfully sent. If there is a technical reason that the e-mail was not successfully sent, it will be resent as soon as possible.

**PLEASE NOTE:** ALPA cannot ensure that every recipient will receive the e-mail. Recent industry experience indicates that up to 25 percent of e-mails may be returned as undeliverable for a variety of reasons. ALPA will not

trace undeliverable e-mail.

**Information Regarding Print Mail Distribution:**

Campaign mail will be sent to members in a voting class (Active, Executive Active, and Grievance Pending) and in good standing with a mailing address on file with ALPA.

**Combination of E-Mail and Print Mail Distribution:**

A combination of both distribution methods is also available.

**ALPA ADMINISTRATIVE MANUAL – SECTION 90 PART 15 – CANDIDATE RIGHTS**

**A. CANDIDATES' RIGHTS INTRODUCTION**

**SOURCE** - Executive Committee September 1986; **AMENDED** - Executive Council January 1994; **REAFFIRMED** - Executive Council September 1995; **AMENDED** - Executive Council August 1996; Executive Board October 2003

1. At least every three years, each Local Council and at least every two years each multi-council MEC nominate and elect their officers. In addition, at each regular Board of Directors meeting, the Delegates, in their respective Election Caucus Groups, nominate and elect the Executive Vice Presidents. At every other meeting, they nominate and elect the President, First Vice President, Vice President-Administration/Secretary and Vice President-Finance/Treasurer.

**B. CANDIDATES FOR OFFICE GUIDELINES**

**AMENDED** - Executive Council January 1998; Executive Board May 2000; Executive Board October 2003

1. The ALPA Guidelines will be binding on all candidates for office.
2. The use of ALPA facilities for the distribution of campaign literature on behalf of an ALPA member who is campaigning for a Local Council, Master Executive Council or National office will be governed by Article I, Section 19, of the Constitution and By-Laws, applicable provisions of ALPA Policy and the applicable provisions of the LMRDA of 1959 as amended. Campaign literature will be distributed by ALPA at the candidates' cost and without discrimination as provided by Article I, Section 19, which states:

Article I, Section 19, provides:

The Home Office shall comply with all reasonable requests of any candidate for Association office to distribute by mail, or otherwise, at the candidate's expense, campaign literature in aid of such person's candidacy to all members in good standing entitled to vote in such candidate's election or who are included in the constituency of the delegates voting in the particular election. There shall be no discrimination in favor of or against any candidate with respect to costs or the use of lists of members and whenever campaign literature is distributed, by mail or otherwise, on behalf of any candidate, similar distribution at the request of any other bona fide candidate shall be made, with equal treatment as to the expense of such distribution. The cost of distribution of all campaign literature shall be borne by the candidate or by any member or a group of members acting in a candidate's behalf. Nothing in this Section shall imply the Association is responsible for the production of campaign material.

Prior to distribution, by mail or otherwise, of any campaign literature, the candidate, or member, or group of members requesting such distribution, will be furnished with the estimated cost by the Home Office. In any case, the individual acting as spokesman for such request will agree to assume the actual cost of such distribution prior to such distribution taking place.

3. a. ALPA publications at the Local Council, Master Executive Council or National level shall not be used to disseminate campaign material, provided that the editor, under the authority of the President/MEC Chairman/LEC Chairman, of any particular ALPA publication may make space available for the publication of candidates' biographies, submitted by or on behalf of the candidate, in which case such space shall be made available to all candidates on an equal space and timely basis. Such publications may contain lists of members who have announced their willingness to serve in office, and candidates' biographical data, provided that all candidates are given equal opportunity to submit such data. These biographies must be factual, shall not be used to state positions on issues and may not attack other candidates.

- b. Should one or more candidates, given equal opportunity to submit biographical data which complies with the requirements of paragraph 3a. above, choose not to do so or fail to meet the editor's deadline for submission of such material, publication of such material received from the other candidate(s) shall not be prohibited.
  - c. Should one or more candidates, given equal opportunity to submit biographical data, choose not to do so, or fail to meet the deadline established by the editor for submission of material which complies with the requirements of paragraph 3a. above, this will not prohibit the publishing of such material received from the other candidate(s).
4. Candidates may appear and campaign at meetings of the membership or representatives, which meetings have been otherwise convened for the transaction of ALPA business. Such appearances may be at the request of the candidates or invitation of ALPA personnel in charge of such meeting.
  5. The fact of endorsement or support by any Local Council, Local Executive Council or Master Executive Council of ALPA may be published in ALPA publications and distributed by ALPA in accordance with Communication Procedures as set forth in ALPA's Administrative Manual, except that, if the text of the resolution of support or endorsement is to be printed in ALPA publications, the adoption of supporting resolution and its publication shall be preceded by an opportunity accorded to known candidates to appear and be heard; provided, however, that candidates may independently, at their own expense, distribute such resolutions of endorsement.

The Department of Labor, in reviewing this guideline, stated: "This item should emphasize that, if candidates or their representatives are not afforded equal access to membership or representatives meetings at which resolutions of support or endorsement may be adopted, ALPA funds are not to be used to publish the text of such resolutions."

6. Candidates who are active on a full or part-time ALPA paid basis as ALPA officers or representatives may not campaign on time normally required and used for the discharge of union activities.
7. No ALPA facilities, other than the Home Office as described herein, shall be used for campaign purposes. It is a prime objective of the LMRDA that all union members, including members of the governing body of the union, are to have the opportunity for a free, fair and informed expression of their choices among candidates seeking office. Accordingly, every candidate for office must be treated exactly the same, with policies and procedures applicable equally to all. Under this concept, the use of MEC or LEC offices to type campaign literature, produce copies thereof and to prepare political material for distribution is prohibited since members belonging to a Local Council not part of an MEC or LEC office do not have this opportunity. Therefore, any ALPA offices, such as MEC offices, LEC offices, etc., and their facilities may not be used to process, and ALPA employees located in such facilities may not be used to type campaign literature, produce copies, prepare mailing lists, or engage in any other activity on behalf of any candidate for Local Council, Master Executive Council or National office.
8. Neither the ALPA voice mail system nor ALPA message bulletin boards may be used for any political activity as described herein.
9. Any ALPA representative who, by virtue of his official position, receives a membership roster or a roster of the members of the Executive Board or Board of Directors, may not use, nor allow such roster to be used, directly or indirectly, for campaign purposes for ALPA office.

#### **C. CANDIDATES' USE OF ALPA FACILITIES**

**AMENDED - Executive Council January 1998; Executive Board May 2000; Executive Council October 2001; Executive Board October 2003**

1. If ALPA facilities are used, only the Home Office can be used for the preparation or distribution of campaign literature.
2. Any candidate or member(s) acting on behalf of a candidate may submit printed or email campaign literature to the Publishing Services Department for printing, postal mail or email distribution.

3. Home Office facilities will be made available for printing campaign literature or distributing campaign literature by postal mail or email on a normal schedule, uniformly applied to all such requests. The candidates, or members acting on the candidates' behalf, will receive an estimated cost for approval prior to the requested printing and/or distribution and will be required to assume this cost prior thereto.
4. Any campaign material submitted for printing and/or distribution will be distributed by postal mail or email as requested by the candidate, or member(s) acting on the candidate's behalf.
5. Without prior arrangements, all campaign literature to be sent using postal mail service will be mailed First Class, in accordance with Post Office regulations.
6. The distribution of campaign literature shall be made to any group or reasonable sub-group of ALPA members entitled to vote in the respective election as designated by the candidate.
7. The ALPA logo or letterhead shall not be used on campaign literature.
8. The printing and/or mailing by postal mail or email of campaign literature shall not take precedence over the regular ALPA business being coordinated by the Publishing Services Department or other Departments, but will be placed into the normal schedule in a manner uniformly applied to all such requests. If the candidate or members acting on the candidate's behalf require services over and above the normal schedule, the Home Office will engage an outside firm, or will hire temporary workers to accomplish the necessary service with the full cost being charged to the candidate or to the members acting on the candidate's behalf.
9. No requests made to the Home Office or to any Association office for postal or email address lists, labels, or pre-addressed envelopes for distribution of campaign literature will be honored.
10. Each and every candidate for ALPA office will be treated exactly the same, with policies and procedures equally applied to all, and every candidate will be afforded equal treatment as to the use of the Home Office facilities, and all costs will be charged in a nondiscriminatory fashion.
11. ALPA does not express any opinion concerning the form or content of any candidate's privately funded campaign material.
12. The foregoing policies will be applicable, as required, to reasonable requests of any candidate for distribution of campaign literature by email using those email addresses on ALPA's then current list applicable to the particular election. A candidate selecting distribution by email may choose to distribute campaign literature only to those members with email addresses on file or to distribute campaign literature by email to those members with email addresses on file and by postal mail to other members.
13. The Executive Council may, in its discretion, establish reasonable limitations on the number, frequency, type and size of email campaign distributions by a candidate.

#### **D. CANDIDATES' INSPECTION OF MEMBERSHIP LISTS**

1. Any candidate for Local Council office has the right, once within 30 days prior to the mailing of election ballots, to inspect the mailing list for that Local Council which contains the names and last known home addresses of those members to whom ballots will be mailed.
2. This right of inspection does not include the right to copy the list but does include the right to compare it with a personal list of members.
3. Arrangements may be made by any candidate through his Local Council Chairman or his designee, or through the Vice President-Administration/Secretary, to inspect said list.

#### **E. LOCAL COUNCIL ELECTION PROCEDURES**

**AMENDED - Executive Board May 2000; Executive Board May 2001**

1. The meeting date of each EBCB meeting for the purpose of certification of an election will be published whenever possible in ALPA publications so that candidates will be notified of the date for the ballot count in order that they may be present as observers. In any secret ballot election, all candidates are allowed to have an observer present at the preparation, printing and mailing of the ballots or Balloting Notices, the

pickup and transportation from the Post Office lock box, and during their validation, opening, tallying, and certification. The Membership and Council Services Department (703-689-4212) should be contacted for the scheduling of any of the above operations.

2. Nominated candidates for Local Council office will, upon request, be advised of the target date for mailing of election Balloting Notices and voting dates and any rescheduling of the target date.
3. Any candidate for Local Council office may request and will be entitled to an election ballot materials review/re-certification. Such request shall be made to the Vice President Administration/Secretary in writing within 15 days of the ballot certification. Notice of the materials review/re-certification will be given to all candidates and the incumbent Local Council officers. Any candidate may have an observer present at the materials review/re-certification.